



# Grant Application Review and Award Process

Guidelines for Grant Applicants Seeking Funding from Our Club

## Overview

Our club is committed to supporting organizations that make a meaningful impact by directly assisting individuals and families in need. We do not fund families or individuals directly, but we encourage organizations serving these populations to apply for grants.

## Application Review Timeline

1. Quarterly Committee Review: The Giving Committee convenes at the end of each calendar quarter to review all submitted grant applications.
2. Board of Directors Evaluation: Applications approved by the Giving Committee are forwarded to the Board of Directors for further evaluation.
3. Membership Vote: On the first Wednesday of each new quarter, the Board presents recommended applications to the club Membership, who then vote to determine which grants will be funded.
4. Award Distribution: Award checks are issued to successful applicants shortly after the Membership vote.

## Eligibility Criteria

- Only organizations that directly assist individuals and families are eligible to apply.
- Direct funding to families or individuals is not permitted. Applications from such parties will not be considered.

## Additional Requirements

- Grant applicants may be invited to address the club prior to funds being awarded. This provides an opportunity to present the organization's mission, clarify any questions, and demonstrate the anticipated impact of the requested funding.



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## Summary of Steps for Grant Applicants

1. Submit your organization's grant application before the end of the current calendar quarter.
2. If selected by the Giving Committee, your application will be reviewed by the Board of Directors.
3. Recommended applications are presented for a club Membership vote on the first Wednesday of the next quarter.
4. If approved, your organization will receive an award check soon after the vote.
5. You may be asked to present your proposal to the club before funds are released.

## Contact and Questions

For further information or guidance regarding the grant application process, please contact our club's Giving Committee.